

NOTE: SEE INSTRUCTIONS ON REVERSE						REPRODUCTION REQUISITION						JOB NUMBER	
Approved For Release 2000/08/25 : CIA-RDP58-00453R000200180008-7													
ORDERED BY (PERSON)			BUILDING			ROOM		PHONE		THIS DATE			
NTL [REDACTED]			J			1711		3436		25 April 1953			
BRANCH OR OFFICE			DIVISION			SECTION		DATE JOB REQUIRED					
Office of General Counsel								week or 10 days					

SERVICE REQUIRED	X	SIZE	NUMBER OF ORIGINALS	COPIES REQUIRED ON EACH	TOTAL NUMBER OF COPIES	PRINT	X	BINDERY	X	DISPOSITION OF STENCILS, NEGATIVES, PLATES, COPY, ETC.	X
PHOTOSTAT	X	8 1/2 x 13 1/2	5	NEG. 3 X POS. X	15	ONE SIDE	X	ASSEMBLED	X	RETURN	X
PHOTOGRAPHY				NEG. PRINTS		TWO SIDES		UNASSEMBLED		RETAIN	
MICROFILM				NEG. PRINTS		HEAD TO HEAD		FASTENED		DESTROY	
OZALID						TUMBLE HEAD		PUNCHED		ESTIMATED MONTHLY USAGE	
COMPOSING						PAPER		PADDED			
OFFSET PRINT						KIND		COLOR		ADDRESSED	
MIMEOGRAPH								white		PERFORATED	
ADDRESSOGRAPH						INK				RERUN DATA	X
						COLOR		NUMBER		TO BE RERUN	
										NOT TO BE RERUN	
						REMARKS: We would like 3 copies of the attached 5-page agreement - photostatic copies.					

DELIVERY RECEIPT

THE SERVICE ORDERED ON THIS REQUISITION RECEIVED

_____, 19____

16-82490-1

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FORM NO. 36-2
JUL 1950

(SIGNATURE OF RECEIVING OFFICIAL)

(SIGNATURE OF REQUISITIONING OFFICIAL)

STAT

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INSTRUCTIONS

Submit this requisition in triplicate for each type of job. The blue copy will be returned with the date of its receipt and the requisition JOB NUMBER indicated.

Always refer to requisition JOB NUMBER when inquiring about work.

When requesting reruns reference should be made to the prior JOB NUMBER under "Remarks."

Name, building, room, phone, etc. appearing at the top of the requisition should be that of the person most familiar with the job.

Determine definitely what is wanted before sending copy for reproduction. Rebuilding a form in proof is expensive, often costing more than the original composition.

(OVER)

U. S. GOVERNMENT PRINTING OFFICE 16-62490-1

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